**Teithio i’r ysgol *Travelling to School***

|  |  |
| --- | --- |
| Annwyl riant/gwarchodwr  Fel rhan o bolisi Iechyd a Diogelwch yr ysgol mae’n ofynnol gwybod sut mae eich plentyn yn teithio i ac o’r ysgol.  Cyfrifoldeb rhiant/gofalwr yw hysbysu’r ysgol o unrhyw newidiadau.  Dim ond disgyblion sy’n teithio ar fws neu dacsi sydd â’r hawl i deithio arnynt.  Os yw eich plentyn yn mynd adref yn wahanol i’r arfer dylid hysbysu’r ysgol.  Cyfrifoldeb rhiant/gwarchodwr yw hysbysu’r ysgol o unrhyw absenoldeb cyn 10 o’r gloch.  ***Mr Steffan Rhys Nutting***  Pennaeth Ysgol Penybryn Headteacher | *Dear Parent/Guardian,*  *As part of the school’s Health and Safety policy, it is necessary for us to know how your child travels to and from school.*  *It is the responsibility of the parent/guardian to inform the school of any changes.*  *Only pupils who travel by bus or taxi are entitled to travel by these means.*  *If your child is going home in a way that differs from the usual arrangement, the school should be informed.*  *It is the responsibility of the parent/guardian to inform the school of any absence, before 10.00 a.m.* |

Enw’r plentyn/ *Child’s name*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ticiwch y bocs/bocsys priodol isod - *Please tick the appropriate box/boxes below*:

|  |  |  |  |
| --- | --- | --- | --- |
|  | | Bore/ *Morning* | Pnawn/ *Afternoon* |
| Cerdded | *Walking* |  |  |
| Car | *Car* |  |  |
| Tacsi | *Taxi* |  |  |
| Bws | *Bus* |  |  |
| Trên | *Train* |  |  |
| Beic B5a6 yn unig | *Bicycle Year 5and 6 only* |  |  |

Nodwch isod enwau y pobl fydd yn debygol o gasglu eich plentyn o’r ysgol:

*Please note below the names of the people who are likely to fetch your child from school*:

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*Yn unol â deddfwriaeth Diogelu Data bydd y wybodaeth a gyflwynir yn cael ei ddefnyddio ar gyfer rheolaeth yr ysgol yn unig.*

*Cewch ragor o fanylion am sut rydym yn trin eich gwybodaeth yn y llawlyfr neu ar wefan yr Ysgol.*

*In accordance with the Data Protection Act the information given on this form is used for school management purposes only.*

*For further information regarding how we deal with your information, please refer to our school handbook or website.*